



# ISES ESPRIT AWARDS CATEGORY DESCRIPTIONS

## **BEST ISES TEAM EFFORT**

- Budget Under \$75,000 USD
- Budget \$75,000 - \$200,000 USD
- Budget Over \$200,000 USD

This category honors excellence by a team of ISES event professionals (a minimum of three ISES members are needed to qualify for this category). Events in this category may include, any event produced for a client. Only ONE online entry is allowed for each event. A team leader must be chosen and is responsible for the team's entry. For question 6, each team member must supply their one answer to the team leader who will include it in the team's entry.

Order	Item	Max Characters
1	Total number of guests/attendees at the event:	10
2	Duration of Event: (Total number of hours of the event. i.e. 4 hours. For multi day events indicate hours per day. i.e. Day 1 - 6 hours, Day 2 - 4 hours)	1250
3	Describe the entire event and the overall purpose.	6000
4	Outline the client's goals and objectives for the event and describe what the critical success factors were in achieving these goals.	6000
5	Describe the event's overall design, including its complexity, creative elements, and/or logistical details.	6000
6	Describe each team member's role and contribution, including your own, to the success of your event. Explain how the ISES team worked together to accomplish the client's goals and objectives for the event.	8000
7	Describe the Production Management Process for the event. Describe each phase of the process including Development, Pre-Production, Production and Post-Production. Address the steps taken to ensure risk management control.	6000

*Please review the ISES Esprit Submission Instructions for further information on entering the awards.*

*For all written material, it is strongly recommended that entrants use a word processing program (i.e. Word) first, before entering text into this system. When your content is ready to publish (proof-read, spell checked etc.), copy and paste the text into the text box on the website and format as needed.*